

**JACK
KELLER**
INC.
REALTORS
2440 WEST BAY DRIVE
LARGO, FLORIDA 33770
727-586-1497
Since 1975

Change/Update Form

Please fill out as much information as possible

Failure to fill in your MLS# will result in a delay in changes/updates.

Owners full name(s): _____

Contact ph#: _____ MLS#: _____

Listed property address: _____

What would you like to do?

- Price change to: \$ _____
- Commission change to: _____
- ***If you want to EXTEND a non-expired MLS listing go to www.Change.JackKeller.com for details.
- Make a correction/update.
(Specify the correction/update at the bottom left of the page)
- ***If you want to RE-LIST an EXPIRED MLS listing go to www.Change.JackKeller.com for details.

- RE-ACTIVATE my non-expired MLS listing.
(There is a fee to do this)
- WITHDRAWL my listing from the MLS system
Reason: _____

(PLEASE MAKE SURE TO FILL IN ALL OF THE INFORMATION BELOW)

- I have a signed sales CONTRACT.
- I've SOLD & CLOSED it.

> CONTRACT/SALE information goes below:

Contract Date: _____ Closing Date: _____ Sale Price \$: _____
(The date when all parties signed the contract.) (The date when the property did or is expected to close)

What type of financing did/is the buyer using?: Conventional FHA VA Cash Other

Was the buyer represented by a REALTOR?: Yes
 No

If it was a REALTOR what was the REALTOR's Name: _____

What Real Estate Office is he/she with?: _____

What TITLE company is going to be used? _____
(If you don't know yet enter "unknown" and then notify us as soon as a Title company has been chosen)

What's the TITLE company's ph#? _____ Representative's Name: _____

Correction/Update information goes below:

Mail or Fax to: 727-586-1499
(our fax is on 24/7)

-or-

Scan & E-mail to: listings@jackkeller.com

ALL OWNERS MUST SIGN HERE!

Owner Signature _____

Owner Signature _____

Date _____