



# RE-LIST Request

**All information is REQUIRED!!**

*Failure to fill in your Old MLS# will result in a delay.*

Your Name(s): \_\_\_\_\_  
(printed)

Date: \_\_\_\_\_ Old MLS#: \_\_\_\_\_

Contact# (if we have ?'s): \_\_\_\_\_

Listed property address: \_\_\_\_\_

**Please RE-LIST the above referenced property effective immediately at the same terms.**

**Please make the new expiration date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please check the following updates if applicable:

Price change to: \$ \_\_\_\_\_

Commission change to: \_\_\_\_\_

Please use the NEW photo(s) I will email to [Photos@JackKeller.com](mailto:Photos@JackKeller.com)  
(We must have the NEW photos before we receive this request or the old photo(s) will be used.)

**How will you be paying the RE-LIST fee?**

*(only choose one)*

- By Credit Card at [www.Pay.JackKeller.com](http://www.Pay.JackKeller.com)
- By Check made payable to Jack Keller Inc.
- By Money Order
- By Cash hand delivered to our office

**How would you like your NEW copy sent?**

*(only choose one)*

- By E-mail to: \_\_\_\_\_
- By Fax to: \_\_\_\_\_
- By Mail to: \_\_\_\_\_

**When the listing is re-activated the slate is essentially wiped clean. You will receive a new MLS# so the listing will look as though it is new and an updated copy of the listing. In Lake, Orange, Osceola, Seminole, W Volusia, Sarasota, Manatee, Charlotte, Desoto, Sumter, Pinellas, Pasco, Hillsborough and Polk counties the original listing is used unless the property has been off the market for at least 30 calendar days.**

X \_\_\_\_\_ Date: \_\_\_\_\_  
Brokerage Acceptance (For office use only)

**ALL OWNERS MUST SIGN HERE!**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**Mail or Fax to: 727-586-1499** (our fax is on 24/7) or **Scan & E-mail to: [listings@jackkeller.com](mailto:listings@jackkeller.com)**